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TO: Facility Administrators, DDSN Regional Centers
Executive Directors, DSN Boards
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FROM: Kathi K. Lacy, Ph.D. 
Associate State Director-Policy

RE: Revised Directive 567-01-DD

DATE: November 4, 2010

The below-mentioned department directive was recently revised and is being **re-circulated** for comment. Please reference the table below for the number, name, and status of the directive.

Reference #	Directive Title	Status	Applicability
567-01-DD	Employee Orientation, Pre-Service and Annual Training Requirements	Revised-DRAFT	Regional Center and Community Staff who work directly with people who receive services; Volunteers who work in the place of staff; Non-direct support staff as deemed appropriate by the Facility Administrator/Executive Director

There were many comments made to the above-referenced directive and they have been incorporated and highlighted for your review. They include the elimination of time frames for training and replacing such with minimum competencies. Additional clarification was made according to comments received.

If you have any questions or comments, please send them to Anne McLean at amclean@ddsn.sc.gov by December 15, 2010.

Thank you

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